

I-many Collections Manager

I-many Collections Manager Functional Training

Course Name:	I-many Collections Manager, Functional Training
Course Location:	Client's training facility or at I-many's training facility
Course Audience:	Functional and Technical Implementation team members
Number of Attendees:	1-10*
Course Duration:	2 days
Prerequisites:	None
Description:	This course will introduce I-many Collections Manager and demonstrate how the tools enable a Collector or Resolver to more effectively manage their collections, resolutions, letters, and statements. This course includes material on the following topics: Navigation, concepts, collector diary, acct summary, financial summary, transactions tab, comments, printing, contacts, using standard reports, setting up promise-to-pay accounts, raising disputes and using workflows. This course description is I-many's standard training. Training can be customized, and the number of days for the course duration may be adjusted.
Customized Training:	This course can be customized to fit your company's individual needs. Customized training requires a complete understanding of all requirements. I-many will conduct a scoping session(s) to review and confirm all training requirements. This session(s) will add days to the course duration and will be billed at the daily rate for the additional days required.
Training Inquiries:	If you have any questions regarding this training course or would like to schedule a training session, please contact us at 732-516-2664 or www.imany.com/pstraining .

* All training sessions are priced for delivery, with 10 or fewer participants per training session. For any training session in which the client has more than ten (10) participants seeking training, I-many reserves the right to provide an additional billable Instructor at the applicable rates plus expenses.



I-many Collections Manager System Administration Training

Course Name: I-many Collections Manager System Administration Training

Course Location: Client's training facility or at I-many's training facility

Course Audience: Technical Implementation team members

Number of Attendees: 1-10*

Course Duration: 1-2 days

Prerequisites: None

Description: This course focuses on the administrative aspects of creating, maintaining, and configuring the Collections system using the Administration tools. Students will learn about the technical architecture, application configuration, and Letter Delivery System. Training will also include user and security administration and managing captions. This course description is I-many's standard training. Training can be customized, and the number of days for the course duration may be adjusted.

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